



Next Generation
Manufacturing Canada

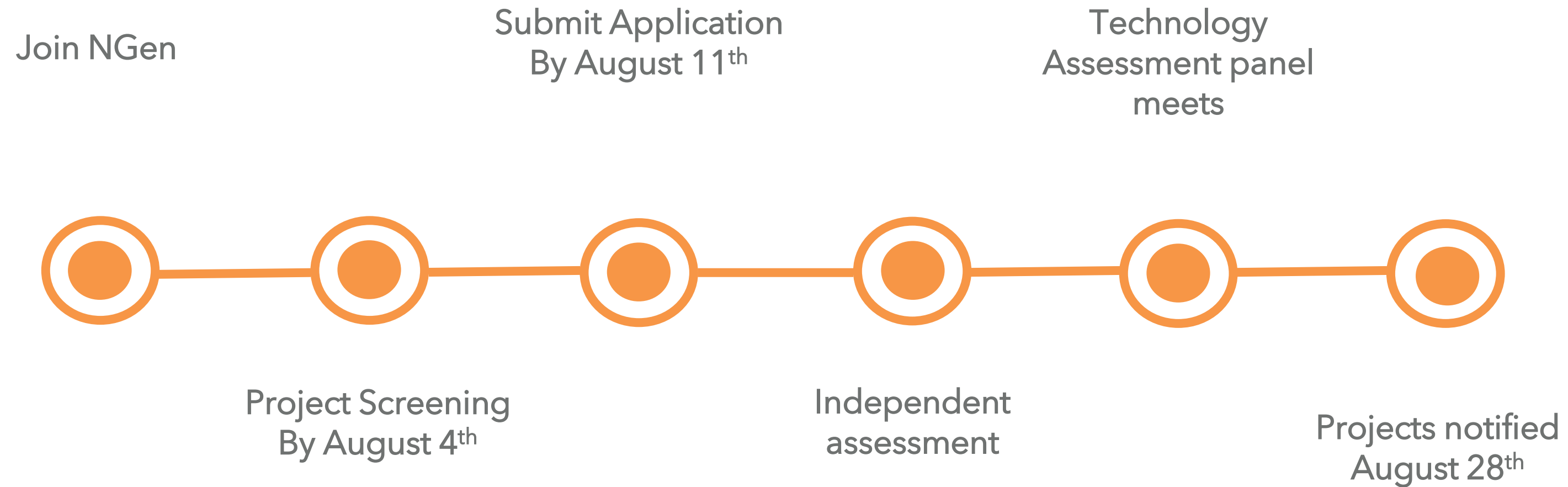
Made Smarter: Strategic Supply Challenge

Application Process

Agenda

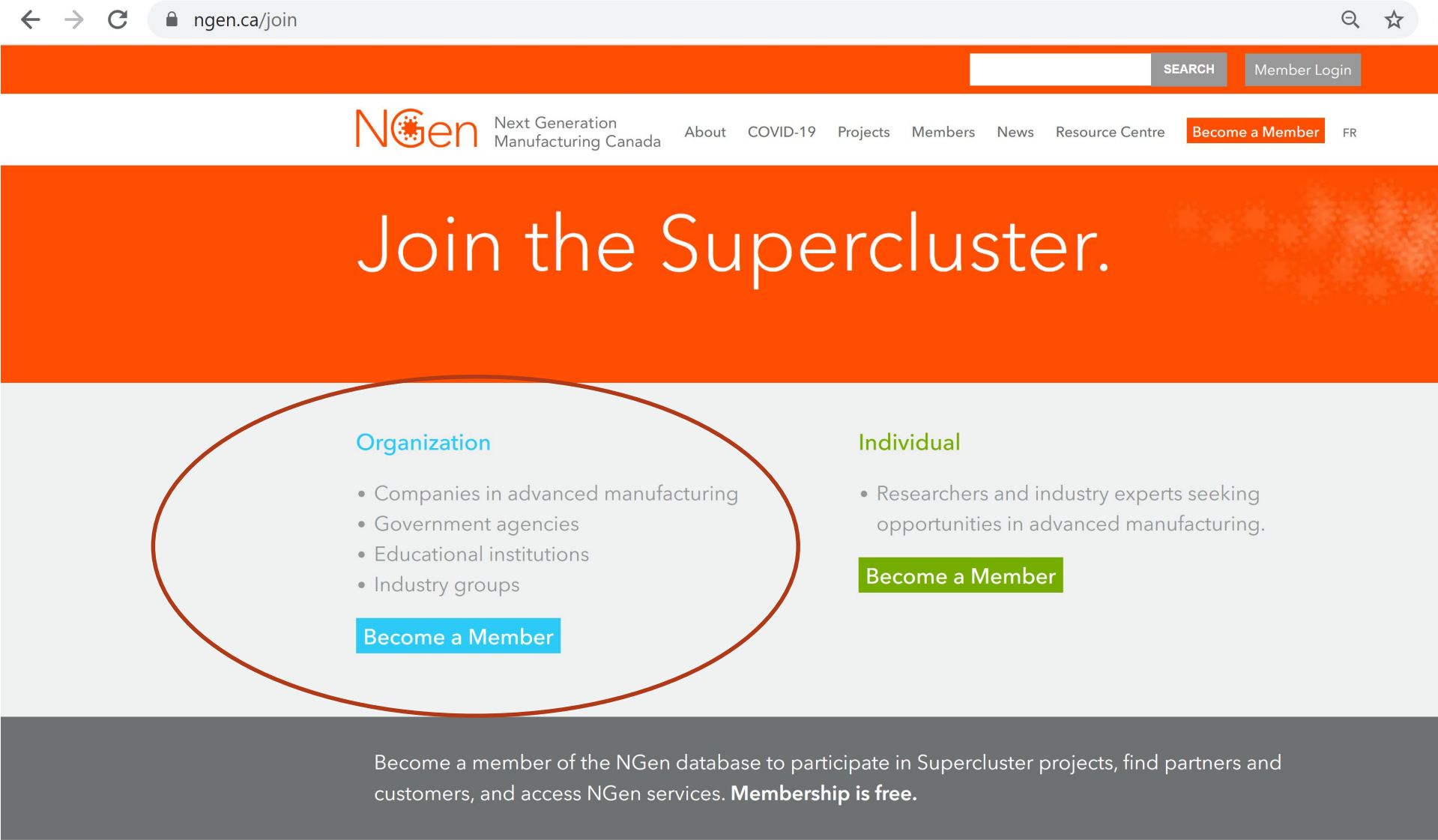
- 14:00 – 14:05 - Welcome and Introduction
- 14:05 – 14:15 - The Challenge
- 14:15 – 14:25 - Is my project in scope for this challenge?
- 14:25 – 15:00 - How to prepare a strong application
- 15:00 – 15:20 - Project funding and eligible costs
- 15:20 – 15:35 - Q&A
- 15:35 – 15:45 - Break
- 15:45 – 16:00 - IP Strategy Development
- 16:00 – 16:15 - Application Process
- 16:15 – 16:30 - Q&A
- 16:30 - Wrap up & Close

Project Selection Process



Join NGen

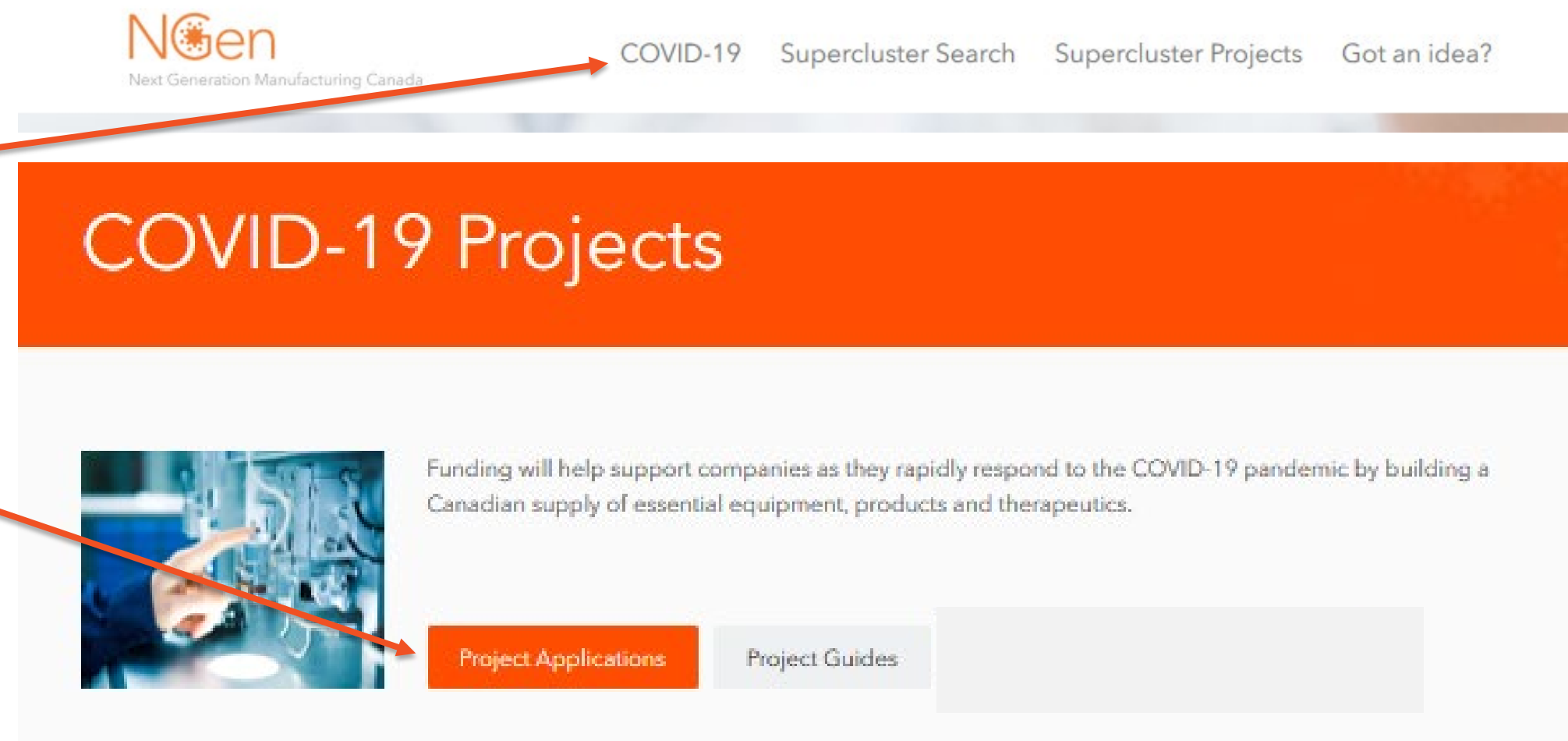
<https://www.ngen.ca/join>



COVID 19 project page

Go to the project page on the member site once logged in click COVID-19

Click Project Applications

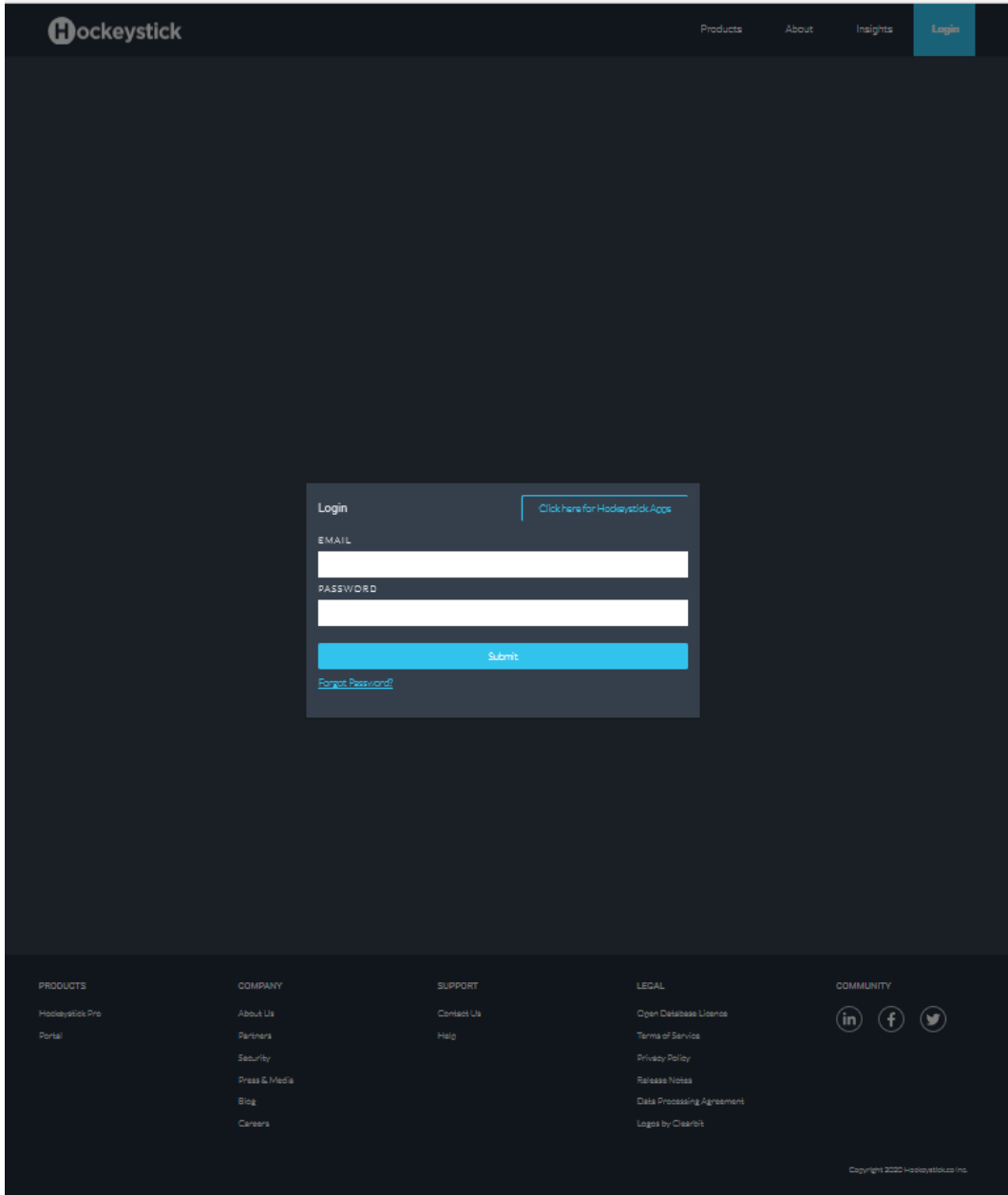


Note:

- This is not the NGen public site, this is the member site.
- Only Organizational members can access the Applications. Individual Members cannot.
- You will be redirected to a Hockeystick site. Hockeystick is the host of the NGen application portal

HockeyStick application portal

Please login with the
NGen member login
username and password

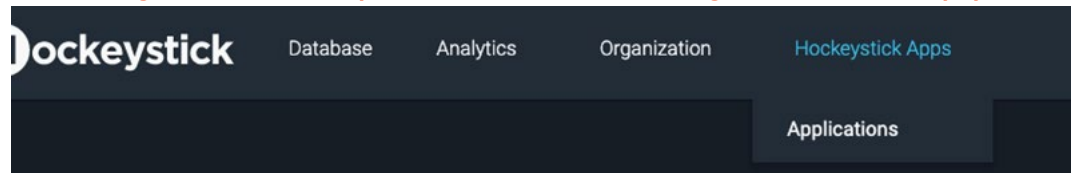


Project title,
projected start
date, project
duration (can be
estimates),
applicant and
partner details
etc.

You can save the application at any time, as a Draft and go back to complete it at a later time. Click edit to start to enter data on return.

Navigate the sections

To go back into your Project: Log back into Hockeystick: <https://www.hockeystick.co/applications>



Select Hockeystick apps & then Applications.

Project Lead Details

Collaboration Partner Details (if applicable)

Project Financial Due Diligence

Project Financial Details

Project Application Questions

Project Documents

Contract Documents

Edit

Go Back

Each section has a drop down and as you move through the process more drop downs will appear.

You can save the application at any time, to start to add information you need to click the edit button when you go back in.

Complete Project Financial Details

Provide consent for NGen to conduct financial due diligence

Complete Project financials

Complete and sign the Application Agreement and upload here.

Application template can be found here.
<https://www.ngen.ca/project-guides-ssc>

Upload all finance workbooks here

Project Financial Due Dilligence

* NGen will undertake a financial assessment of each participating member to ensure they can support their commitment to the project. NGen will require each participating member to provide their total contribution value (broken out by cash vs. in-kind), legal business name and address, CRA Business Number, last two years of audited financial statements, published credit rating (where applicable), and consent to an Equifax credit check. This must be completed before applicants submit an Initial Application.

☐ Verify all participating members agree to NGen's financial due diligence

Project Financial Details

* Capital expenditure > 1 million?

☐ Yes ☐ No

* Other public funding aligned to this project?

☐ Yes ☐ No

☐ Agree to the project submission terms and conditions.

* Signed Application Agreement (with Terms and Conditions)

Upload File

Project Financials By Partner

Project Financials

Company	Cash Contribution (\$)	Contribution In-Kind (\$)	Funding Sought From Ngen (\$)	Funding From Other Programs (\$)	Total Project Cost by Partner (\$)	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		Delete
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		Delete
Total Project Cost	0	0	0	0	0	

Cost Ratios

Financial Workbook (see the Application Guide to download workbook)

Upload File

Add

Note:
The application agreement is essential before assessment as it provide NGen the authority to share your application with the independent assessors.
Finance workbooks should be uploaded here as soon as available. However they are not expected until you are developing the full proposal.

Submit application for screening

Cancel

Save Draft

Submit Application

- Once complete and the files uploaded. Click submit screening application and it will go to the NGen team for Screening.
- The screening allows NGen to identify any projects that do not meet the Challenge criteria early so that the issues can either be resolved or the applicant can withdraw without putting time and effort into the full application.
- Deadline for completing screening is August 4th
- Following a notification of successful screening, NGen finance will begin a Financial Due Diligence (FDD). The Applicant will receive an automated email from Hockeystick as to whether the application has moved from Screening into Financial Due Diligence.
- If there are any issues or concerns at this stage, you will be contacted by NGen Finance team.

Note:

Submitting for screening is not submitting an application for funding.

Complete the application

Project Application Questions

* 1. What is the product, the market and the commercial opportunity that this project addresses?

* 2. What is the Return on Investment and the overall economic benefits the project is expected to deliver?

* 3. What are the broader healthcare, social, and environmental benefits of the project?

* 4. How does this project lead to the establishment of a long-term, sustainable, and globally competitive manufacturing capability in Canada?

* 5. How will the results of your project be achieved?

* 6. What is the overall project and risk management plan?

* 7. Does the project team have adequate skills and experience, resources, and access to facilities to deliver the identified benefits?

* 8. What are the financial requirements involved and why does the consortium need NGen funding?

Cancel

Save Draft Submit Application

Please "Save Draft" and not "Submit Application" while you are still working on your application. Once you are complete and all your final documents uploaded, you "Submit Application".

- Once screening and FDD is complete.
- The applicant can now complete the 8 questions (Project Application Questions) in the portal.
- Do not wait until this screen is available to prepare your application it is advised that you begin to write up the proposal offline while screening and FDD is being conducted. (Project Application Questions) which need to be filled out in detail. The Applicant will also have access to upload their documents. These documents must be completed and uploaded.

Complete the application

Project Financial Details

* Capital expenditure > 1 million?

☐ Yes ☐ No

* Other public funding aligned to this project?

☐ Yes ☐ No

☐ Agree to the project submission terms and conditions.

* Signed Application Agreement (with Terms and Conditions)

Upload File

Project Financials By Partner

Project Financials

Company	Cash Contribution (\$)	Contribution In-Kind (\$)	Funding Sought From Ngen (\$)	Funding From Other Programs (\$)	Total Project Cost by Partner (\$)	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Delete
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Delete
Total Project Cost	0	0	0	0	0	

Cost Ratios

Add

Financial Workbook (see the Application Guide to download workbook)

Upload File

- The Financial Workbooks need to be completed at this stage and final versions uploaded (these are uploaded in the Project Financial Details section).
- The earlier they are completed the better as the NGen finance team can review and highlight any expenses that may not be eligible, saving questions by the assessors during the assessment.

Complete the application

Project Financial Details

Project Application Questions

Project Documents

* 1. Project Plan (Word, Excel, MS Project, or PDF)
Upload File

* 2. Risk Register (Word, Excel, or PDF)
Upload File

* 3. IP Strategy (Word or PDF)
Upload File

4. Question Appendix (Word or PDF)
Upload File

Cancel Save Draft Submit Application

All documents must be complete and submitted before the **August 11th Deadline**. Incomplete or non-compliant applications will not be assessed.

In Project documents you can:

Upload the application documents:

1. Project Plan (Word or Excel or MS Project)
2. Risk Register (Word or Excel or PDF)
3. Intellectual Property Strategy (Word or PDF)
4. Question Appendix (Word or PDF)

Graphs, charts and images can accompany the application. They should be uploaded in the Question Appendix and appropriately labeled (for e.g. Fig 1, Graph 1, Image 1, etc...)

Independent Assessments

- 3-5 expert assessors separately, anonymously and independently score projects before the assessment panel meets to discuss the highest scoring proposals.
- Assessors are screened for conflict of interest, are under NDA and do not represent a particular organization.
- Assessors conduct an evaluation in three parts:
 - Scope Gateway - Is the project in scope for NGen Funding?
 - Overall recommendation Gateway - based on the information presented, would you recommend the project for funding?
 - Assess and score 8 Evaluation questions - 10 marks per question application; scored out of 80 marks.
- The scores are averaged and the projects are ranked in average score order by portfolio.
- The assessment will only be based on the information contained within the application.
 - Links to websites are not permitted within the applications. If the information is important it should be incorporated into the application and with an appropriate source reference.

Contracting and Funding

You're Approved!

Consortium and NGen sign a Master Project Agreement.

We Kick-off the project

Manufacturing. Revolutionized.



Thank You

Challenge@ngen.ca

Become a member today.

NGEN.CA/JOIN